



British Columbia Section

- Board Meeting Minutes:** August 25, 2008
AirCare Administration Offices,
208-6741 Cariboo Road, Burnaby, BC V3N 4A3
- Present:** Brad Hartwig, Colin Blair, Dave Gourley, Elise Woolliams, Antonio Marchet and Martin Jackson
- Absent:** Martin Davy, Greg Stewart, and Joe Fuoco
- Brad called the meeting to order at 5:30 PM.
- Approval of Agenda:** Moved by Dave. Seconded by Martin.
- Approval of Minutes:** Dave moved approval of the July 7, 2008 minutes. Colin seconded.
- Business Arising from the Minutes:** Discussion on Mission Statement and Vision Statement. The following suggestions from previous meetings and communications will be discussed at the next board meeting:

Vision Statement: States the future we are striving to create.

- 1) A Creative and competent mobility engineering community in BC
- 2) To be a relevant organization leading and supporting communication and activities between the local section, student chapters, AWIM and other professional associations to provide value to members and community awareness.
- 3) To be an active resource to engineers in the field of mobility engineering.
- 4) To advance mobility engineering in BC. (This is a direct takeoff from the SAE vision with the emphasis on the local section.)cc

Mission Statement: States our purpose, who we are, whom we serve and how we serve. It shapes our decision-making and establishes the scope and direction of our operations.

- 1) Educating and networking BC Mobility Engineers.
- 2) The mission of the SAE BC section is to provide valued networking through regular events highlighting local technology and career development through governing board participation.

- 3) To be dedicated in providing information and resources that promote interest and involvement in mobility-related careers by serving both new and established engineers in Vancouver, British Columbia.
- 4)
 - a. To provide recognized leadership for mobility engineers in BC.
 - b. To provide membership value through technical meetings, tours, events and continuing professional development.
 - c. To strive for membership satisfaction at every opportunity.
 - d. To support student membership through funding and mentorship of SAE sponsored competitions.
 - e. May also want to say something to networking?

New Business:

- Dave spoke with Martin Steenblok to update website.
- Dave will forward Martin's contact info to Brad
- Dave submitted the Year End Summary (YES) report in July.
- Brad will prepare the Operating Plan for October.
- The finances were briefly discussed. Dave motioned to review further when SAE provides funds in May.

Meeting Planning:

- Open action items:
 - o Dave to contact Michael Horn at HPA for possible January tour.
 - o Dave to find a contact for the RAV line for a possible walk through the tunnel.
 - o Dave to contact Don O'Connor for possible presentation on GH Genius greenhouse gas model, possibly for December.
 - o Brad to inform Best Western of dinner selections.
 - o Brad contacting rally race factory in Squamish for possible October tour.
 - o Brad to follow-up with Next Gen.
 - o Brad to contact Martin Davy re student night.
 - o Colin to contact SAE regarding a speaker for next May.
 - o Colin will follow-up with PACCAR open house.
 - o Colin will obtain info on LeMay Museum in new building.
 - o Colin to contact Avcorp for possible September tour.
- Completed action items:
 - o Brad booked the Best Western for Dec 15, '08 and May 25, '09. Time for dinner was clarified for 6:30 pm allowing time for registration. Meals were selected.
 - o Brad followed-up with Lignol to set date. Lignol declined.

Timetable of Board Meetings and Section Events – As a reminder, the schedule for board and section events will be printed in each set of meeting minutes as follows:

Board Meetings	Section Events	
July 7, 2008	-	-
August 25, 2008	September 29, 2008	Avcorp tour
October 6, 2008	October 20, 2008	Squamish Rally Race Factory
November 3, 2008	November 17, 2008	Student Night
December 1, 2008	December 15, 2008	Past Chairs dinner:
January 12, 2009	January 19, 2009	-
February 2, 2009	February 16, 2009	-
March 2, 2009	March 16, 2009	-
April 6, 2009	April 20, 2009	-
May 4, 2009	May 25, 2009	Election night/dinner with Speaker: -
June 8, 2009		

NexBoard Meeting 5:30PM Monday October 6, 2008 at BCIT. Brad to provide specific location with next agenda.

Adjourn: Moved by Dave. Seconded by Colin.

Adjourned at approx. 6:30 PM

Minutes by Antonio Marchet