



British Columbia Section

Board Meeting Minutes: Dec 12, 2011
Marine Drive Neighborhood Pub
5820 Marine Drive, Burnaby

Present: Elise Woolliams, Colin Blair, Colin Keddie, Martin Jackson, Dave Musil,
Edward Chu (UBC Student rep), Rob Artibise

Elise called the meeting to order at 7:25 PM.

Approval of Agenda: Elise (move to start mtg), Colin (2nded)

Approval of Minutes: Elise (move to accept), Martin (2nded)

Business Arising from the Minutes: Review of previous mtg agenda (from Nov).
Tours (see section on Tours)

Financial Report: Balance reviewed and positive. Student night costs reviewed.

Meeting Planning:

- a) Tours/events for 2011/2012:
Focus on Vancouver area based tours.
 - i. Westport –We just finished tour. It was great! Colin Blair did well to organize.
 - ii. BC Ferries - Super C-Class Operating Experience – Jon M. to follow up for a tour.
 - iii. Rapid Electric Vehicles – Ben has contacted REV but there does not seem to be an opportunity for a tour this year. Ben to follow up for a potential tour in 2012.
 - iv. Boeing – (Martin to investigate).
 - v. Teleflex plant tour – No update.
 - vi. Rocky Mountain Bicycle – No update. CK: Contact Kelly Lee and Ron Wallace etc to get contacts.
 - vii. BC Place Roof Replacement - No update.
 - viii. Vancouver Car Show (Early April 2012) discount/passes? - No update. (CK to investigate. Edward Chu to send event contact person info. UBC has FSAE car display)
 - ix. Road and Track Editor dinner presentation - No update (Colin B).
 - x. PACCAR (tbd)
 - xi. FVT (Future Vehicle Technologies) →TBD: CK to contact FVT and request. Looking at Spring 2012 for tour.
 - xii. Canada Line / Bridgeport maintenance facility (John to investigate)

- xiii. Toyota Wheel Plant (John to investigate)
- xiv. SAE sponsored speaker (Dave and ALL to investigate speakers)

New Business:

- a) Student Project Funding:
John/Elise explained previously developed process for student teams to apply for SAE BC chapter funding. SAE board team to determine how much to donate. Motion made, and passed to donate \$2500 to existing UVIC & UBC teams. Funding to be announced as available based on merit award. Teams to send submissions for request.
- b) SOLS update: Elise and Ben to go to Chicago. (June 2012)
- c) SAE “paraphernalia”: Elise showed us her bag of new material. To be used at next event.

Open Action Items:

Tours

- BC Ferries - Super C-Class Operating Experience – Jon M. to follow up for a tour this fall.
- REV: Ben to follow up for a potential tour in 2012.
- Rocky Mtn Bike: CK to contact Kelly Lee and Ron Wallace etc to get contacts.
- Vancouver Car Show discount/passes? - No update. (Edward Chu to investigate)
- Boeing: Martin to investigate
- FVT (Future Vehicle Technologies): CK to contact FVT and request.
→Looking at Spring 2012 for tour.
- Canada Line / Bridgeport maintenance facility: Jon to investigate
- Westport Tour write-up: Elise to take care of it this time.

Other

- Dinner Mtgs: CK&ALL to investigate SAE website for potential dinner mtg [\$ Avail. From SAE - Diane McGuire (SAE Rep)]
 - o Targeting end of Jan 2012 for students
- Website events: Dave Musil to feed info to web guy (Glenn Buholzer, dadqadlad@gmail.com)
- SAE student project sponsorship: John let UBC teams know \$2500 available based on formal submission requests and merit awards. CK let UVIC teams know. →Deadline for submissions may be extended to later in Jan 2012. (TBC).

Completed Action Items:

- Student night overview written up by Colin Keddie.
- Dave made contact with webmaster.

Timetable of Board Meetings and Section Events – As a reminder, the schedule for board and section events will be printed in each set of meeting minutes as follows.

Board Meetings	Section Events	Description	# of Attendees	Notes
Aug 22, 2011	Board mtg	1 st mtg of new year	7	
Oct 3, 2011	Board mtg	Regular mtg	8	
Oct 4, 2011	UBC student night	Annual event	40 students 5 Board members	
Nov 7 th	Board mtg	Regular mtg	7	
Dec 12 th	Westport tour	Natural Gas eng facility	26	
Dec 12th	Board mtg	Regular mtg	8	

Next Board Meeting 5:30 pm Monday, **Jan 9th**
 Marine Drive Neighborhood Pub
 5820 Marine Drive, Burnaby

Adjourn: 6:37pm Motion moved by Elise. Seconded by all.

Minutes by Colin Keddie

PARKING LOT / INCUBATOR OF IDEAS

- Further developing list of goals other than tours
- Map plan to interact with other groups and associations (eg/ APEGBC, iEEE, ASME, etc)
- Greenest city / Green and alt opportunity to define SAE BC. (Ballard, Westport, Azure, REV, FVT, more...)
- *Newsletter: Must develop successor program for Les.